



New Client Orientation Package

- Facility Tour – Review operations and processes
- Items to review and forms to fill out
 - Waiver (Before 1st Flight) – Turn into Crosswinds Office
 - General Information Sheet – Turn into Crosswinds Office
 - Signed Agreement/Pilot Guide- Turn into Crosswinds Office
 - www.crosswindsaviation/pilotguide
 - Credit Card on File Sheet – Turn into Crosswinds Office
- Medical/Student Pilot's License (Copies if you already have them)
- **Student pilot license & medical before solo**
- Rate sheet
- Renters Insurance options- EAA, Avemco, AOPA
- Step by step guide for Private or Instrument Rating for students
- AOPA (Enrollment, benefits, Etc.) – Flight Training Magazine subscription
- **Proof of Citizenship** – **MANDATORY** (Copies of a Valid Unexpired U.S. Passport OR Original Birth Certificate from the United States, and Government Issued Picture ID). If not US Citizen you must go through www.flightschoolcandidates.gov
- Online Scheduling
 - www.flightschedulepro.com
 - Request Login Approval on Flight Scheduler